

Tonasket Parks and Recreation Board

Wednesday, Nov 21th, 2018 at 7:00 PM
In the District Office of the Tonasket School District

Call to Order

The Special hearing was called to order @ 7:04 pm with Billie Attwood, Jordan Weddle, Dave Stangland, and Stacey Kester present. No public in attendance.

Special Hearing

- Discussion and setting of Levy Budget
 - 2018 Levy Amount = \$52,597
Levy increase 1% = \$525
This equals \$53,122
New Regular Levy Amount from Dee Wood, Chief Deputy Assessor = \$53,500
Bonus New Construction Amount form Dee Wood = \$378
 $52,597 + 525 + 378 = \$53,500$

2019 Regular Levy Amount: \$53,500
Under collection because of a 2015 mistake made by County: - \$16,906
The amount we will receive for the 2019 tax levy year:
 $\$53,500 - \$16,906 = \$36,594$
 - Dave moves to adopt the resolution, Jordan seconds, adoption agreement passed.
- Levy Certification Form - Jordan signed
- Ordinance/Resolution Form - Billie, Dave, Stacey, and Jordan signed.

Special Hearing concluded at 7:15 pm.

Regular Meeting - Call to Order

Meeting called to order @ 7:16 pm with Billie Attwood, Jordan Weddle, Dave Stangland and Stacey Kester present. No public in attendance.

Consent Agenda

- Minutes of previous meeting (attached)
Dave moves to approve minutes, Billie Seconds. Minutes approved unanimously.

Hearing from individuals or groups (public comment)

None Present

Financial Report (none - included in agenda items below)

Agenda

Old Business

- **Annual Budget 2019**

- Approved by the City for \$66,850
- The amounts in the 2019 Annual Budget are based on a full year's operation and much more accurate than the amounts on from the 2018 Annual Budget. The 2018 Budget was created prior to having a full year of operation.
- The amount of \$66,850 is in line with our long-term financial planning requirements.
- Updated Areas on the 2019 Annual Budget
 - Last year's budget for Utilities was \$9500. The utilities budget was reduced to \$5000 since our heat pumps are working so well. The prior year's cost of utilities was less than \$4400.
 - The cost of Lifeguard Uniforms will be covered by the Lifeguards. Training will still be covered.
 - The Budget for Wages/Benefits for the Lifeguards was increased to be certain that increases in the minimum wage could be covered.
 - The Supplies budget was reduced (\$14,500 to \$13,000) since chemical/tablet supplies are remaining from last year.
 - Added the following requirement to the Annual Budget
Disbursements in excess of any line item budget require approval from the Tonasket Park and Recreation District Board or designated representative(s).
 - Updated the following line so that the District must be consulted when the City chooses to close the pool outside of the agreed upon schedule.
In the event that revenue and District contributions are insufficient to pay the operation and maintenance expenses as outlined in this Agreement, the City may elect to close the pool. If the closure is unexpected or disrupts the agreed upon schedule, the District must be consulted.

- **Oct 16th Meeting with the City**

- Revenue and Expense reports were provided and explained by Alice Attwood at the meeting.

- **State Auditor's Office (SAO) Audit**

The Tonasket Park and Recreation District had a clean audit, and it went very well. The SAO report is published on the auditor's web page at:

<http://portal.sao.wa.gov/ReportSearch/Home/ViewReportFile?isFinding=false&arn=1022634>

- **Follow up on TSPA requests for shade, benches, and AED etc...**

- Tabled until next time

New Business

- **Invoices from the City and Parks & Rec Bills**

- Updated Voucher Certification
 - Invoice number 20181101
\$10,063.21 to reimburse Tonasket City for invoices from September, October, and November.
 - Invoice 20181102
\$21.88 to pay Sound Publishing (advertisement in the paper) :

- Tonasket Park and Recreation District's County budget set for 2019 at \$84,827. Dave motioned to approve, Billie seconded, motion passed.
- Jordan is communicating with the county to clarify when our current levy expires.

Adjournment

Meeting adjourned at 9:04pm.

Meetings are scheduled for the 2nd Wednesday of every month at the TVBRC at 7 pm

2018 Schedule: Jan 10th, Feb 14th, Mar 14th, Apr 11th, May 9th, Jun 13th,
Jul 11th, Aug 8th, Sep 12th,

Meetings for Oct 17th, Nov 21th, and Dec 19th are in the District Office at the Tonasket School District. (35 DO Hwy 20, Tonasket WA)