

# Tonasket Parks and Recreation Board

Wednesday, Oct 17th, 2018 at 7:00 PM

In the District Office of the Tonasket School District

## Call to Order

Meeting called to order at 7:04 pm with Billie Attwood, Jordan Weddle, Dave Stangland, and Stacey Kester present. No public in attendance.

## Consent Agenda

- Minutes of previous meeting (attached)
- Minutes reviewed and edited. Billie moves to accept the minutes, Dave seconds, minutes passed.

## Hearing from individuals or groups (public comment)

No public present

## Financial Report - Dave S

## Agenda

### *Old Business*

- SAO Report - Due 5/30/2018 - Jordon
  - completed
- Facilities Grant - TPIC Contract Update
  - No more info at this time
- Follow up on TSPA requests for shade, benches, and AED etc...
  - Dave talked with Joe Dalzel regarding the installation of shade cloths. He is willing and available to help. Joe has ideas of using orchard cloth and metal conduit and creating shade off of the south chain link fence. We will investigate other avenues and vendors for shade cloth.
  - Joe Dalzel is also willing to install the custom-made bars for hanging green bags in the pool house office.
- Follow up with regard to cleanliness and other items of concern from August meeting
  - We recommend a handbook for pool operations and cleaning
  - We recommend that one person from the City council be the liaison to meet regularly with the pool manager.

### *New Business*

- Oct 16th Meeting with the City
  - Revenue and Expense reports
    - Total revenue from the pool was \$18,274.85
    - TPRD contributed \$45,631.28 to the pool.
    - Total expenses for the year were \$80,072.07, including expenses for a tablet injector system for pool chemicals.

- Remaining balance to be paid to the City is estimated at \$9947.16
  - Updated VCERT(s)
    - Will be considered next month when the City sends us an accounting for the revenue generated by the pool.
  - Annual Budget
    - We reviewed the draft 2019 budget to verify that the amounts were in line with our long-term financial plans.
    - Stacey moves to approve the draft annual budget with a contingency on findings whether Omak and Okanogan require lifeguards to pay for suits, sun shirts, and training. We will adjust our budget lower to stay in line with the policies of other county pools. The subcommittee of Jordan and Stacey will make the adjustment decisions based on the findings. Dave seconds. Motion approved unanimously.
- Long-term financial planning
  - We reviewed the long-term financial forecast.
- SAO Audit - Date set for October 24th at the price of \$4000. Jordan will be asking for a discounted fee. Jordan and Billie will be attending the audit. The audit will include a review of operations, procedures and some financial.
- Invoices from the City
  - Tabled until we have a revenue statement from the City
- Parks and Rec Bills
  - TPIC - Donations
  - TSPA - PUD overpayment donated to Tonasket Park and Recreation District (\$722.00)
- Received the levy certification and ordinance resolution documents from the county. Billie will visit the County to fill out the numbers and will notify the public of our Hearing on November 21st.

**Adjournment** Dave moves to adjourn, Stacey seconds. Meeting adjourned at 9:30 pm

**Meetings are scheduled for the 2nd Wednesday of every month at the TVBRC at 7 pm**

2018 Schedule: Jan 10th, Feb 14th, Mar 14th, Apr 11th, May 9th, Jun 13th,  
Jul 11th, Aug 8th, Sep 12th,

**Meetings for Oct 17th, Nov 21th, and Dec 19th** are in the District Office at the Tonasket School District. (35 DO Hwy 20, Tonasket WA)