

# **Tonasket Parks and Recreation Board**

Wednesday, Sept 12th, 2018 at 7:00 PM  
In the Tonasket Visitor and Business Resource Center

**Call to Order** Meeting called to order at 7:04 pm. Present for the meeting: Jordon Weddle, Billie Attwood, and Rick Massey. Dave Stangland and Stacey Kester are absent.

## **Consent Agenda**

- Minutes of previous meeting (attached)
- Billie moved to approve the minutes, Jordan seconded, minutes passed.

## **Hearing from individuals or groups (public comment)**

### **Patti Hill**

-Question regarding if the pool was cracked. Wayne from WSM Aquatics offered reassurance regarding a crack in the pool. There will be some fine cracks that can be fixed which are normal for a new pool. Spring is when they plan to inspect and fix cracks before filling with water for the season. The Pool is not leaking and looks great.

- Question regarding the Overlevy of the assessor office Okanogan County from the June minutes. The Okanogan County Assessor levied taxes in 2015 for the 2016 year, which was one year too early. The Tonasket Park and Recreation District will be collecting \$16,906 fewer dollars each year for the next 3 years so that the District tax collection is exactly what the voters intended. (More information is included at the end of the minutes)

- Question regarding Enduris. Enduris is the Tonasket Park and Recreation District insurance provider.

## **Financial Report - Dave S**

### Revenue-

- Rentals - More revenue than budgeted
- Lessons - Would be good to have an evening option next year.

### Expenditures

- We are over budget on wages
- City workers are over budget due to projects regarding water pellet system. Also, city workers were used to winterize the pool.
- A correction is needed for capital outlay. Some supplies for the Pellet system were accounted for in Capital Outlay and should be moved to

In December we will have a clearer picture of the Revenue and Expenditures for the year since we will finally have a full year of operation.

County Revenue and Expenditures reviewed.

Expenditures 55,763.47

Revenue

Financial statement from the treasure

Beginning Balance 85,303.65

Ending Balance 45,505.89

## **Agenda**

### ***Old Business***

- SAO Report - Due 5/30/2018 - Jordon
- Facilities Grant - TPIC Contract Update-Table to next meeting
- Follow up on TSPA requests for shade, benches, and AED etc...  
Table Shade and benches until Dave returns.
- Follow up with regard to cleanliness and other items of concern from the last meeting  
The pool cover was broken and in the process of getting them fixed.  
Billie visited the pool to follow up on cleanliness and found both locker rooms and the office were clean and tidy.

### ***New Business***

- SAO Audit  
Routine audit. May occur in October. By law, we will be routinely audited. Unknown frequency. The audit will be at the cost of \$4000 to Tonasket Park and Recreation District. Rick motioned to have two representatives (Billie and Jordon) meet with the auditor. Billie seconded and the motion passed. Billie chose to abstain because she was absent at the last meeting.
- Invoices from the City  
Wages, Coleman Oil, D&R glass works, PUD (recent refund may offset), Frontier, WMS Aquatics and Washington State DOR. Totaling \$18,903.48  
We plan on waiting to pay this month's invoices so that we can meet with the City to reconcile the collected pool revenue with the current bills.  
Rick moved to have Jordon and Stacey meet with the City to finalize the amount needed for reimbursement to cover August bills while accounting for revenue generated by the pool during the 2018 season. Billie seconded. The motion passed unanimously.
- **Parks and Rec Bills**  
Enduris bill 2,373.00 10% increase due to record number loses in 2017 by the insured groups.  
Rick moved to pay Enduris bill, Jordon seconded. The motion passed unanimously.
- Meetings will need to be moved because the TVBRC is being taken over by the Tonasket Police Department. Jordon has reserved the Tonasket school district board room for meetings. The remaining meetings for 2018 will be moved to the 3rd Wednesday of the month because the school district meets on the 2nd Wednesday. Billie moved to have our meeting on the 3rd Wednesday of the month and to change the location to the Tonasket School District board room. Rick seconded. The motion passed unanimously. Meetings for the rest of the year will occur on (Oct 17, Nov 21, and Dec 19).

## **Adjournment**

-Rick moves to adjourn. Jordon seconded. The meeting is adjourned at 9:37

## **Meetings are scheduled for the 2nd Wednesday of every month at the TVBRC at 7 pm**

2018 Schedule: Jan 10th, Feb 14th, Mar 14th, Apr 11th, May 9th, Jun 13th,  
Jul 11th, Aug 8th, Sep 12th, Oct 10th, Nov 14th, Dec 12th

## **More information on the overlevy:**

The Assessor office was audited by the Dept of Property Tax Division of the WA State Dept of Revenue for the year of 2015. Their findings regarding the Tonasket Park and Recreation District were:

The voters within the proposed district were asked to approve the creation of the Tonasket Park and Recreation District (TPRD) and a five-year regular levy with a maximum levy rate of \$0.15 per \$1,000 assessed value in the November 3, 2015 election. In undated documents signed by the Okanogan County Election Supervisor, 65.13 percent of the voters approved the creation of the district and 60.83 percent of the voters approved levying the property tax.

As of August 1, 2015, the TPRD did not exist. Therefore, the district was unable to levy any taxes until 2016 for the tax year 2017. The Assessor incorrectly levied \$50,718 for the TPRD in 2015 for the 2016 tax year.

The error resulted in an overlevy of \$50,718. (See Appendix B)

The 2016 tax year overlevy did not result in any further over or underlevy errors for the 2017 or 2018 tax years.

The Tonasket Park and Recreation District will under collect on future levies, starting in 2019, for 1-3 years.