

Tonasket Parks and Recreation Board  
In the Tonasket Visitor and Business Resource Center  
Wednesday, December 13, 2017

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**Call to Order-**Jordan Weddle called the meeting to order at 7:00 pm, Rick Massey, Billie Attwood, Stacey Kester, and Shawn Brazil in attendance, with David Stangland arriving one minute later.

**Consent Agenda**

**Minutes of Previous Meeting-**Meeting minutes of the District's November 2017 meeting were presented. David Stangland moved to approved the minutes. Rick Massey seconded the motion. The motion was approved unanimously.

**Hearing from individuals or groups (public comment)**

Norm Weddle from the Tonasket Swimming Pool Association presented the Tonasket Parks and Recreation Board with a donation check for \$14079.62 and rider for money that was left over in the Association. Jordan will set up a separate BARS code at the county to keep this fund earmarked for the specific goals and specifications set forth. Billie made a motion that we accept the generous donation from the Tonasket Swimming Pool Association and honor the goals and specifications. Rick Massey seconded the motion. The motion was approved unanimously. There is an extra fund set up through the Community Foundation of North Central Washington to help support the pool.

Michelle Fancher presented a Little Learners Park:Project #1 for the Tonasket Parks Improvement Committee, a non-profit group that is not yet a 501(c)3 organization. There are three students interested and willing to lead this community project build for their senior project next year. The committee has Tonasket city approval for their project. There was a discussion about donations made to the Tonasket Park & Recreation Board to be earmarked for TPIC projects. Rick Massey made a motion to accept and earmark donations with a separate BARS code at the county for the Tonasket Parks Improvement Committee. Shawn Brazil seconded the motion. The motion was approved unanimously.

Shane Spangler presented for the Tonasket Baseball Association. The Association had approval from the city for the utility to be installed and turned on, but the Tonasket city doesn't pay for it. Currently, the parents are paying for equipment and utility. The Little League Rookie division is required to use a pitching machine during May and June (estimated \$60/month). The rest of the year the utility bill is \$45/month, approximately \$600/year. They have been told that since it's a pole, it can't be turned off during the year. There was discussion on how the fields, program, and facilities could be improved with the grant.

**Financial Report-** Shawn Brazil shared the November 2017 US Bank statement with an ending balance of \$9965.16. Jordan Weddle shared the November 2017 County Revenue/Expenditure Status Reports with a balance of \$62,143.53. Jordan Weddle talked to the county about the discrepancy from last month. The county explained that it was the difference between a budget and actual amounts.

## Agenda

### Unfinished business

**Annual 2018 Budget with the City of Tonasket**-Jordan shared the signed copy of the 2018 Budget with the City of Tonasket.

**Facilities Grant Program Update**-Jordan shared that the application is ready and organizations are filling them out.

**Tax-deductible donations**-David Stangland shared the Charitable Contributions guidelines and the receipt/acknowledgement letter that was sent to people who donated to the swimming pool to use as a guide when people give us donations.

### New Business

**Partnering with NVH**-The District will look into what a future partnership with NVH for the wellness trail might look like.

**Invoices from the City**- There was a discussion on multiple late charges from the PUD and the phone bill. November City Invoices: in the amount of \$390.43. December 2017 Park & Recreation Board invoices: David Stangland moved to approve the Vendor Certification on 12/13/17 for the Total Amount of \$3899.98. Shawn Brazil seconded the motion. The motion was approved unanimously. December 2017 City Invoices: David Stangland made a motion to approve payment by the City for \$45.41 to Frontier with a question about the \$9.95 late fee; \$73.24 to WMS Aquatics; and \$51.44 to Okanogan County PUD. Shawn Brazil seconded the motion. The motion was approved unanimously. Questions to be clarified with the city invoices: \$9.95 late fee with Frontier Communications; 19.30 current expense fund; and why are we paying water/sewer for the entire year if the building is winterized/closed.

**Oath of Office**-The Tonasket Parks and Recreation Board officially welcomes new board members Rick Massey and Stacey Kester. They need to notarize their oaths of office and send them to the Okanogan County Auditor.

**Board Member Roles**- David Stangland moved to allow Jordan Weddle to remain as chairman, Billie Attwood to remain as Public Records Officer and Vice Chairperson, and David Stangland will remain the treasurer. Stacey Kester and Rick Massey will share the role of Secretary. Shawn Brazil seconded the motion.

**Potential Calendar**-There was discussion on other locations to meet other places. Billie Attwood moved to approve meetings to remain to be scheduled for the 2nd Wednesday of every month at the TVBRC at 7 pm. David Stangland seconded the motion. The motion was approved unanimously.

**Expanding our communication**- Are we interested in having a Facebook page? We could take over the Tonasket Swimming Pool Association page to keep the followers. Newsletters we could send out in April.

**Adjournment**-David Stangland moved to adjourn the meeting at 9:32 pm. Shawn Brazil seconded the motion. The motion passed with a unanimous vote. The motion was approved unanimously.