

Tonasket Parks and Recreation Board

Minutes

Wednesday Apr 11th, 2018 at 7:00 PM

In the Tonasket Visitor and Business Resource Center

Call to Order

- Meeting called to order at 7:10pm. Present: Jordon Weddle, Billie Attwood, Stacey Kester

Consent Agenda

- Minutes of previous meeting (attached)
 - Billie motioned to approve corrected minutes, Stacey seconded, minutes passed unanimously

Hearing from individuals or groups (public comment)

- No public present

Financial Report - Dave S

- Jordon has expenditure and revenue reports
 - Question for the county re. Revenue status report: Why have we rcvd 110.64 %
 - Financial statement showed beg. Balance of \$71712.36. When March's revenues of \$4362.33 are added from the Revenues Status Report the ending balance is \$76074.69 which is correctly reflected on the Financial Statement.
 - Jordon will make a budget adjustment and move the Enduris payment of \$677.62 from Supplies to Professional Services

Agenda

Old Business

- Tax-deductible donations - Receipt/Acknowledgement letter - Dave S
 - Jordon created and presented a suggested draft for tax deductible donation form. Billie motioned to approve the letter, Stacey seconded, motion passed unanimously.
- Create BARS codes for donation areas - Jordon
 - Billie moved to create BARS codes for TSPA and TPIC, Jordon seconded and the motion passed unanimously.
- Facilities Grant - Update
 - A contract was successfully created with junior baseball. It was signed on 4-6-18 by Shane Spangler from TJBA and Stacey Kester from TPRD. The awarded amount was \$4993 with a completion date of 6-30-18.
 - Materials for the second round of the facilities grant are on the tonasketparks.org website and they are ready for people to fill out.
- Press Release - Update

- Our latest press regarding the grant release is now on the tonasketparks.org website. It has been emailed to the Gazette and will appear in next week's paper.

New Business

- Invoices from the City
 - Stacey moved to approve invoices totaling \$106.83 from the City of Tonasket. Billie seconded. The motion passed unanimously.
- Parks and Rec Bills
 - Stacey moved to approve the VCERT created to reimburse the revolving fund at US Bank in the amount of \$4,993 for the check written Tonasket Junior Baseball Association for our Facilities Grant. Billie seconded and the motion passed unanimously.
- Swim Team and Pool business
 - The community has expressed interest in a swim team and Leesa Cushman has requested guidance on getting this started.
 - It was noticed by Billie that positions for the Tonasket Pool; lifeguards and manager, were listed in the classified section of the Gazette.
 - The clothing racks have been completed by Apple Valley and are in the bath house. They are waiting to be installed. Billie will talk with Daren Johnson about the installation of the racks. Jordon will check in with Alice regarding the tiling project in the women's locker room. This is being completed by Tonasket Interiors and it is believed this project has been prepaid. A cost overrun will be covered by funds given to TPRD by the TSPA.
 - We will discuss pool affairs further at the next meeting.
- Enduris
 - Billie will begin working on the Enduris Renewal and she will conquer it by May 4th.
- SAO (State Auditors Office) Report - Due 5/30/2018
 - Jordon will start this report and bring further information to the May meeting
- Planning for the future
 - Coordination for a special meeting with community members and organizations regarding the future vision of Tonasket parks
 - City officials, TJBA - Tonasket Junior Baseball Ass., TYSA - Tonasket Youth Soccer Ass., TPIC - Tonasket Parks Improvement Committee and any other organizations or community members with an interest in Tonasket
 - Jordon moves to have two people work to create an ad in the paper and organize a special meeting/event. Stacey seconds and the motion passes unanimously.
- All TPRD commissioners need to go to pdc.wa.gov and complete a F-1 Personal Financial Affairs Statement. The Annual report is due April 15, 2018. Jordon is sending an email to all commissioners.

Adjournment

Stacey moves to adjourn. Billie seconds. Meeting is adjourned at 9:07pm.

Meetings are scheduled for the 2nd wednesday of every month at the TVBRC at 7pm

2018 Schedule: Jan 10th, Feb 14th, Mar 14th, Apr 11th, May 9th, Jun 13th,
Jul 11th, Aug 8th, Sep 12th, Oct 10th, Nov 14th, Dec 12th