

Tonasket Parks and Recreation Board

Wednesday Jan 10th, 2018 at 7:00 PM
In the Tonasket Visitor and Business Resource Center

Call to Order- Meeting called to order @ 7:08pm, Stacey Kester, Billie Attwood and Jordan Weddle in attendance.

Consent Agenda

- Minutes of previous meeting (attached)

Meeting minutes of the District's December 2017 meeting were present. Billie moved to approve the minutes, Stacey seconded the motion. The motion passed unanimously.

Hearing from individuals or groups (public comment) - No public present.

Financial Report - Dave S -

Billie Attwood reported that she went to the county treasurer's office and deposited the check presented to TP&RD from Tonasket Swimming Pool Assoc for the amount of \$14079.62. This went in as a revenue. Jordan or Billie will be in contact to have it assigned to its own bars code. An expense account bars code will need to be created for when the funds are spent per specifications.

Jordan requested for the city of Tonasket to provide us with an annual financial report. Alice is supposed to be working on this.

Agenda

Old Business

- Facilities Grant Program - update

At this time Jordan knows of one grant coming in and another 1-3 that are a work in progress. The due date is January 31, 2018. The review of the applications will be at the February meeting.

- Tax-deductible donations - Receipt/Acknowledgement letter - Dave S
 - Create BARS codes for donation areas - Jordan

Billie was advised by the Treasures office that we begin a receipt process for the acceptance of donations. Especially to track the expenditure of donations with specific requirements. Billie moved to purchase a receipt book from Lee Franks and start a spreadsheet to keep track of expenses for each donation and earmarked project area. The motion was seconded by Stacey. The motion passed unanimously.

New Business

- Invoices from the City for December -

Billie moved to approve the Midway, Frontier and PUD bills as paid by the city. Stacey seconded and the vote was unanimous.

We received our annual bill from Two Rebels Tech for website hosting. The bill was for \$83. Stacey motioned to approve the invoice, Billie seconded. The motion passed unanimously.

- Pool Update - no update at this time
- New Mailing Address -

Jordan moved to switch the Parks & Rec mailing address to : Stacey Kester PO Box 47 Tonasket, WA 98855. Billie will contact Enduris and Jordan will email the county. Others businesses/organizations will be notified as the opportunities arise. Motion was approved unanimously.

Billie notified KOMW radio station and the Chronicle with the meeting agenda for 2018. The website has been updated with the dates. The Gazette was also notified of the 2018 agenda.

Adjournment

Meeting adjourned at 8:20pm

Meetings are scheduled for the 2nd wednesday of every month at the TVBRC at 7pm

Potential 2018 Schedule: Jan 10th, Feb 14th, Mar 14th, Apr 11th, May 9th, Jun 13th,
Jul 11th, Aug 8th, Sep 12th, Oct 10th, Nov 14th, Dec 12th