

Tonasket Parks and Recreation Board
In the Tonasket Visitor and Business Resource Center
Wednesday, May 10, 2017

Call to Order-Meeting called to order at 7:06 p.m. by Jordan Weddle, with Billie Attwood, and Shawn Brazil present. Legal counsel Megan Kiernan also present. Kathleen Thompson joining at 7:08 p.m. via Google Hangouts.

Consent Agenda-Consent Agenda and Agenda presented with additions of the Annual Report to State Auditor's Office, the Interlocal Agreement, and the Pool Manager interview set for tomorrow.

Minutes of Previous Meeting- Billie Attwood moved to amend the minutes of the previous meeting. Enduris is a state entity instead of local government entity. Billie Attwood moved to approve the minutes of the April 12, 2017 regular board meeting with the amendment. Shawn Brazil seconded the motion. The motion passed with a unanimous vote.

Hearing from individuals or groups (public comment)-None

Financial Report-Shawn Brazil shared the financial statements from the April of 2017, with an ending balance of \$68,147.67.

Agenda

Unfinished business

Budget Agreement Update-The Board reviewed the May draft of the Annual Budget Agreement between the City of Tonasket and the Tonasket Parks and Recreation District. Kathleen moved to approve the May draft of the Annual Budget Agreement between the City of Tonasket and the Tonasket Parks and Recreation District. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

Timeline for appointments, elections, and membership-Kathleen Thompson officially resigned her Position #1 of Tonasket Parks and Recreation Board Commissioner as of May 10, 2017. Rick Massey is interested in becoming a commissioner and Tyler Graves is still undecided at this point. The Board will talk about potential future Board appointments at the next meeting.

Enduris Insurance-Billie Attwood reviewed and recommended an explanation of the insurance that Enduris offers to cover our personal liabilities. The Tonasket Swimming Pool Association pays \$4135 with VIP Agency because they act as general contractors. The other quote from GSU Insurance Services was \$853, but this is only for Errors and Omissions and Directors and Officers. The Board would have to get other insurance to be covered for liability. Kathleen Thompson moved to purchase Enduris Insurance for the Tonasket Parks and Recreation Board, if it is discovered that it could be a sole-source contract or falls under our rules for procurement. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

New Business

State Auditor's Annual Report-Along with the annual report to the State Auditor, Jordan will send a signed copy of the Interlocal Agreement with the City, the Annual Budget agreement between the City of Tonasket and the Tonasket Parks and Recreation District.

Process for making payments to the City-Jordan talked with Cari Hall at the county about how the process for making payments to the City is going to work. The State Auditor's office will help us figure out how to get started with paying for the lifeguard uniforms and training.

Special Meeting-Billie Attwood will notify the public that we will have a special meeting on May 23rd at 7:00 p.m. at the TVBRC.

Pool Manager Interview-The City has invited a Board member to attend the Tonasket City Pool Manager interview scheduled on May 11th at 4:30 p.m. Billie Attwood and Jordan Weddle will attend the interview.

Public Records Officer-Billie Attwood has volunteered to fill Kathleen Thompson's position. Shawn Brazil moved to make Billie Attwood the new public records officer. Kathleen Thompson seconded the motion. Kathleen Thompson will amend the public records policy with the new contact information.

Amendment to the Interlocal Agreement-The Board will table the amendment discussion until our legal counsel can look at the language.

Adjournment- Shawn Brazil moved to adjourn at 8:25 p.m. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

Note: Meetings are scheduled for the 2nd wednesday of every month at the TVBRC.

2017 Schedule:

Jan 11th 2017 at 7pm

Feb 8th 2017 at 7pm

Mar 8th 2017 at 7pm

Apr 12th 2017 at 7pm

May 10th 2017 at 7pm

Jun 14th 2017 at 7pm

Jul 12th 2017 at 7pm

Aug 9th 2017 at 7pm

Sep 13th 2017 at 7pm

Oct 11th 2017 at 7pm

Nov 8th 2017 at 7pm

Dec 13th 2017 at 7pm