

Tonasket Parks and Recreation Board
In the Tonasket Visitor and Business Resource Center
Wednesday August 10, 2016□

Call to Order-Meeting called to order at 7:03 p.m. by Jordan Weddle, with Billie Attwood, Shawn Brazil, and Kathleen Thompson present. David Stangland is on vacation.

Consent Agenda-Consent Agenda and Agenda presented with no additions or deletions.

Minutes of Previous Meeting- Kathleen Thompson motioned to approve the minutes of the July 13, 2016 regular board meeting with changes and additions. Billie seconded the motion. The motion passed with a unanimous vote.

Hearing from individuals or groups (public comment)-None

Financial Report

Shawn Brazil shared July 2016 Financial Statement ending balance \$27,330.08.. Estimated yearly revenue \$51,000.

Budget Update

Kathleen met with Alice Attwood and Deniece Miller to discuss the future pool budget with comparisons for fees and schedules for other pools in the area. Kathleen shared multiple spreadsheets for expenses and revenue. There was discussion of projected expenses/revenue for pool operations. Budget needs to be sent to the county by November 30, 2016. Billie Attwood and Kathleen Thompson will meet as a sub-committee before the September 14, 2016 meeting to work on a budget consulting Megan Kernan.

Unfinished business

Building a relationship with the City

Jordan reported that our revised draft Interlocal Agreement Update was sent to the City and Mick Howe is on vacation, so no further updates so far.

Insurance

Updates on research - Billie Attwood left messages with Coulee Dam Parks & Rec District (CPRD)-Phil Henson, but hasn't heard back yet. Billie spoke with Mr. Peterson, a representative from Manson Parks & Rec. District since 1972. Their annual budget is about \$500,00. They have insurance from Enduris, but he didn't think we would need that. Billie will call Enduris to see if there is something lower than the \$2000 estimate that Megan told us about. Angela from VIP gave us a quote for \$853 just for director and officer insurance, fiduciary responsibility. This wouldn't cover any liability.

Website update

Jordan was able to get our website link on MRSC website.

Adopting Public Record Policy

Kathleen has been working on a public record policy for us. She researched other municipal organization policies. We need to set a fee schedule for the access to our public records. We can only charge for the cost to make a copy. Most documents are electronic. We shouldn't have any document exemptions to post that we wouldn't be able to share. All documents we have are open to the public.

Update/Report from Pool Committee Meetings

All of us are planning on being at the Tonasket Pool Groundbreaking Celebration at History Park on August 19 at 5:30 pm.

Adjournment-Shawn Brazil motioned to adjourn at 9:07 pm. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

Note: Meetings are scheduled for the 2nd wednesday of every month at the TVBRC.

2016 Schedule:

Jan 13th 2016 at 7pm
Feb 10th 2016 at 7pm
Mar 9th 2016 at 7pm
Apr 13th 2016 at 7pm
May 11th 2016 at 7pm
Jun 8th 2016 at 7pm

Jul 13th 2016 at 7pm
Aug 10th 2016 at 7pm
Sep 14th 2016 at 7pm
Oct 12th 2016 at 7pm
Nov 9th 2016 at 7pm
Dec 14th 2016 at 7pm