

Tonasket Parks and Recreation Board
In the Tonasket Visitor and Business Resource Center
Wednesday March 9, 2016□

Call to Order-The meeting was called to order at 7:00 p.m. by Jordan Weddle, with Billie Attwood, Shawn Brazil, and Kathleen Thompson present. Also present was Legal Representative-Megan Kernan. David Stangland was absent due to an emergency.

Consent Agenda-Consent Agenda and Agenda presented with no additions or deletions.

Minutes of Previous Meeting

Board Action-Kathleen Thompson moved to approve the minutes of the February 10, 2016 regular board meeting as presented. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

Hearing from individuals or groups (public comment)-None

Agenda

Unfinished business

Financial Report

The Annual District Budget is due by November 30, 2016, so we will make sure to approve our Annual Budget before October 31, 2016.

Building a Relationship with the city

Megan Kernan reviewed a first draft of a contract that we would like to present to the city. The Interlocal Agreement Act governs contracts between cities and districts. We discussed a second document needed to manage annual budget funding. Jordan will draft a letter to the members and deliver the first draft agreement to city hall in order to be presented to the Tonasket City Council. We are unclear of the procedure of asking to be on the Tonasket City Council agenda in order to discuss an agreement. We will announce a Special Meeting to attend a council meeting.

Oaths of Offices

Billie Attwood, Jordan Weddle, and Kathleen Thompson have sent their notarized oaths to the county.

Board Member Training

Kathleen Thompson, Jordan Weddle, and Shawn Brazil have completed the online certification training through the Washington State Auditor's Office meeting the requirements of the Open Government Training Act.

New Business

Communications System

Jordan reviewed our domain website tonasketparks.org. Jordan reported that our google emails will be out soon with the same domain name. Our draft and approved agendas and our approved minutes will be posted monthly. Jordan will update the commissioner photos and position titles. All of our future meeting dates are on the website. April meeting updated with the correct date of the 13th. Kathleen Thompson and Jordan Weddle volunteered to be the content creation team for the new website.

Pool Design Update

Billie Attwood shared the designs with all present.

Bank Account or Address

There was a question on whether we needed a bank account for donations or grant money. There was more discussion about the District Budget. There was a question of our official address. Currently, the county communicates through Shawn Brazil's personal post office box. We need to receive more information for both of these questions.

Adjournment-Board Action-Shawn Brazil moved to adjourn the meeting at 9:10 p.m. Billie Attwood seconded the motion. The motion passed with a unanimous vote.

Our next regular meeting will be Wednesday, April 13, 2016 at 7:00 p.m. in the TVBRC.

Note: Meetings are scheduled for the 2nd wednesday of every month at the TVBRC.

2016 Schedule:

Jan 13th 2016 at 7pm	Jul 13th 2016 at 7pm
Feb 10th 2016 at 7pm	Aug 10th 2016 at 7pm
Mar 9th 2016 at 7pm	Sep 14th 2016 at 7pm
Apr 13th 2016 at 7pm	Oct 12th 2016 at 7pm
May 11th 2016 at 7pm	Nov 9th 2016 at 7pm
Jun 8th 2016 at 7pm	Dec 14th 2016 at 7pm

Shawn E. Brazil
Secretary