

Parks and Recreation Commissioners' Meeting
December 9, 2015

Meeting called to order: 7:00 pm

Present: Billie Attwood, Dave Stangland, Kathleen Thompson, Shawn Brazil, Jordon Weddle, Jennifer Weddle

Ideas: get email accounts through county and website to keep parks district separate

Request:

- Petition
- Strategic Plan

Jen Weddle passed around some information from the election process

Billie Attwood presented binders that contain laws, correspondence, etc.

Clarifications:

- County treasurer is the district treasurer. Need to elect a chair, vice chair and secretary.
- Information exchange is ok outside of public meetings (via email or phone) but no discussions about decisions outside of public meetings.

Questions:

- How does money flow?
- Do the meeting agendas and minutes need to be posted publically?
- Is the fiscal year January to January?
- Would unused money be invested/grow?
- Is it ok to donate things (e.g. folders, printing) and what about mileage?

Introductions:

Billie: background with pools, grew up swimming and instructing and managing Tonasket pool and her kids grew up at the Tonasket pool. She wants a pool and swimming lessons for the pool. She is involved in the pool committee for building the pool. She likes being involved with committees that have a clear purpose and as a landowner wants to be sure that the process is transparent and that voters' money is used responsibly and that the parks and rec stays manageable and maintainable. Would be a good liason between pool committee, parks and rec and city council. Other boards: Co-op preschool, Tonasket Junior Woman, Tonasket Swimming Pool Committee.

Jordon: has been working on the pool project behind the scenes. Grew up in Tonasket and has learned that in small towns if you want something done, you do it. Used to working behind the scenes and helping. Is interested in making Tonasket a better place and is excited that the dollars coming to this project are being spent locally, and the promise of a stronger economy,

more recreation, etc. Is interested in seeing some money go to improving other parks, and spreading the benefits of the taxes over a wide area. Is happy to fill any role needed. Other boards: VP at Coop preschool, school levy committee.

Shawn: is very busy with work, family, etc. Daughter has lost a lot of skill with swimming in the years since the pool closed. This summer she chose swim team over a summer vacation and had a great time, but they had to go to Okanogan. Shawn is on the committee for her daughter because we need a swim team and is interested in getting programming going. Is interested in getting things done efficiently and legally - volunteers to be the whip. Other boards: Headstart, acting/theater related, church.

Kathleen: has lived in Tonasket for 20 years and is a registered nurse. Kids attended school in Omak, and this was the focus. In the last 2 years she has become more involved in Tonasket. Became involved in pool committee this spring, and is interested in the pool from a health perspective- physical fitness. Kathleen felt like this was a way that she could contribute to this project. Other boards: advisory groups related to medical issues

David: has lived in Tonasket 35.5 years as a doctor Daughter was active on Tonasket swim team growing up, and he values it as a safety precaution and attracting new professionals to the area. As the pool building committee progressed, David volunteered to participate in the parks and rec. Other boards: medical related boards in Tonasket, Sitzmark Ski Club.

Elections:

Define role of chair, vice chair and secretary then elect officers.

Chair: Jordon

- Develop agenda
- Lead meetings

Vice Chair: Billie

- Timekeeper

Secretary: Shawn

- Meeting minutes
- Contact person with county
- Paperwork

Community Liason: Billie

- Contact person with city and local groups (TSPA)

Budgeting: David

- Money questions

- City/district/county money flow

To Do:

- adopt policies (Roger Castelda has volunteered to help)

David moved that Jordon is chair, Billie is vice chair and Shawn is secretary. Kathleen 2nd. Motion carries.

Billie made a motion that we have 1 year terms. David 2nded. No discussion. Unanimous in favor.

Meeting Schedule:

Permanent time of meeting.

Billie is making a motion that meeting takes place first week of the month. Discussion: Kathleen is too busy the first week, she would like to stagger it with pool committee. Jordon: last week of the month to be just ahead of the pool committee for communication between the two groups.

Wednesdays are good days

Options: 2nd wednesday? last wednesday of the month?

Kathleen moved that meetings are held 2nd Wednesday of every month 7pm at TVBRC. Shawn 2nd. No further discussion. Motion carries.

2016 Meetings:

January 13

February 10

March 9

April 13

May 11

June 8

July 13

August 10

September 14

October 12

November 9

December 7

Elections in December

Question: what will district interact with the pool committee about?

- Have someone from pool committee come to district meetings? Billie will volunteer to be liaison.

Levy Certification - due December 10, 2015

Jordon filled out form (with Billie's guidance) and Billie will send to county tomorrow morning.

Ordinance/Resolution - due fall, 2016

Budget: 2016

\$50,718

Assumption: fiscal year is January to January?

Reserve ending fund balance expense line - "catch-all"

Do we want to make sure that there is some reserved?

What happens if the money isn't spent?

Does "reserved" mean "encumbered?"

Pool in final year of operation cost: \$50,000; hopefully new pool will cost less

Is it possible to put some into reserve for emergency repair or over expenditure or for future levy failure?

Contact: Cari Hall - need to clarify definitions on budget sheet - reserved vs. unreserved?

David volunteers to contact Cari and follow up, will email information to board.

Motion (Kathleen): put all into ending fund balance unless Dave learns something different from Cari. Billie 2nd. No discussion. Motion carries.

Contacts:

Jordon will look into getting a domain for the district, and everyone will get an email through that.

Domain name: .org

Next meeting: January 13, 2016

Move to adjourn (Kathleen), David 2nd. Motion carries.